

DIGITAL PHOTOS

In this mission, you will discover how to declutter your digital photos and clear some space to keep the pictures you truly enjoy viewing.

Here are some helpful tips to get you started:

- Search for "JPG Files" to find images on your computer
- Create and name a folder "photos to sort" when you find photos
- Click on the View tab and select the extra large icon to see the pictures
- Create folders based on date and/or events
- Review and delete photos as you go along

But remember before taking a picture, do you really need it?

GOAL

Keep only photos you treasure!



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1

Delete photos that are unflattering or embarrassing

2

Delete photos that are poorly composed or framed

3

Delete any photos that are too dark or too bright

4

Delete any photos that are too similar

5

Delete any photos that are of poor quality or resolution

6

Delete any duplicates

7

Give photos to family members that you no longer want to keep.

8

Delete photos you don't like

9

Delete any blurry or out of focus photos

10

Delete any photos that have no value or meaning to you

11

Delete photos that are no longer relevant to you

12

Declutter "Live" photo video files

13

Only keep your favorite pictures of your pets

14

Delete any screen shots you no longer need

15

Keep your favorite ones



What is your favorite photo?